

United States Business Registration **SAM Worksheets** (10 pgs.)



1310 Heather Ridge Blvd  
Dunedin, FL 34698  
Phone 1 (888) 646-9998  
Fax 1 (888) 255-4963

When completed, please email to [filings@usbri.us](mailto:filings@usbri.us) or fax to 1 (888) 255-4963.  
Questions? Please call 1 (888) 646-9998 and choose Option 1.  
Please consider all fields MANDATORY.

**GENERAL INFO**

Name of Person Requesting Registration: \_\_\_\_\_ Title: \_\_\_\_\_  
Direct Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
UEI(if known): \_\_\_\_\_ CAGE Code(if known): \_\_\_\_\_  
Is this for Grants, Contracts, Awards, or All of the Above: \_\_\_\_\_  
Are you registering a Government entity?  Yes  No

**COMPANY CONTACT INFORMATION**

Legal Business Name: \_\_\_\_\_  
DBA: \_\_\_\_\_ Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_ Email: \_\_\_\_\_  
Website: \_\_\_\_\_  
EIN: \_\_\_\_\_ SSN(sole proprietors only): \_\_\_\_\_

**OWNER INFORMATION (SOLE PROPRIETORS ONLY)**

Name: \_\_\_\_\_ Email: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**PHYSICAL ADDRESS**

Street: \_\_\_\_\_ City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip Code +4: \_\_\_\_\_

**MAILING ADDRESS**  Check here if same as physical address

Street: \_\_\_\_\_ City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip Code +4: \_\_\_\_\_

# United States Business Registration SAM Worksheets (10 pgs.)

---

## CORE DATA

Business Start Date (mm/dd/yyyy): \_\_\_\_\_ Fiscal Year Close(mm/dd): \_\_\_\_\_

Taxpayer Name(if different from legal business name): \_\_\_\_\_

Taxpayer Address: \_\_\_\_\_

Does another entity own or control the entity you are registering?  Yes  No

-If yes, is your Immediate Owner located outside the U.S.?  Yes  No

-If yes, does your immediate owner already have an NCAGE Code?  Yes  No

-If yes, please provide Immediate Owner's NCAGE Code: \_\_\_\_\_

-Does another entity own or control your Immediate Owner?  Yes  No

-If yes, does your highest-level owner already have an NCAGE Code?  Yes  No

-If yes, please provide your highest-level owner's NCAGE Code: \_\_\_\_\_

Are you a successor to a predecessor that held a federal contract or grant in the last three years?  Yes  No

-If yes, please provide the CAGE Codes for your three most recent predecessors from newest to oldest: 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

## TYPE OF ORGANIZATION

Country of Incorporation: \_\_\_\_\_ State of Incorporation: \_\_\_\_\_

\*\*\*\*\*Please check all that currently apply\*\*\*\*\*

For Profit  Non-profit

Corporation (Non Tax Exempt)  Corporation (Tax Exempt)  S Corp

Sole Proprietorship  U.S. Govt Entity  Foreign Govt

Partnership/Limited Liability Partnership  Limited Liability Corporation

International Organization  Small Agricultural Co-Op

Foreign Owned/Located  Manufacturer of Goods

Other: \_\_\_\_\_

## SET ASIDE STATUSES

\*\*\*\*\*Please check all that currently/may apply\*\*\*\*\*

Veteran Owned Business

Service-Disabled Veteran Owned

Woman Owned Small Business

# United States Business Registration SAM Worksheets (10 pgs.)

---

Woman Owned Business

Small Business Joint Venture

Economically-Disadvantaged Woman Owned Small Business

Minority Owned 8(a)

Asian-Pacific American

Subcontinent Asian (Asian Indian)

Black American

Hispanic American

Native American

Other

## FINANCIAL INFORMATION

Does your company accept credit cards as payment?  Yes  No

Bank Name: \_\_\_\_\_ Bank Phone: \_\_\_\_\_

Routing Number: \_\_\_\_\_ Account Number: \_\_\_\_\_

Checking  Savings

Remittance Address: \_\_\_\_\_

-In your business' last fiscal year, did you receive both of the following:

1. 80 percent or more of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements and
2. \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements

Yes  No

-Is your business responding to a Federal procurement opportunity that contains the provision at FAR 52.209-7, subject to the clause in FAR 52.209-9 in a current Federal contract, or applying for a Federal grant opportunity which contains the award term and condition described in 2 C.F.R. 200 Appendix XII?  Yes  No

Annual receipts: \_\_\_\_\_ Number of FTE Employees: \_\_\_\_\_

## NAICS CODES

Please provide any known NAICS Codes for your business, listing your primary first:

---

---

Please provide any known Product Service codes (PSC/FSC) [if applicable]:

---

# United States Business Registration SAM Worksheets (10 pgs.)

---

## FEMA

-Do you wish to be included in the Disaster Response Registry?  Yes  No

-In the case of a disaster, what geographic area can your company serve?

One State: \_\_\_\_\_  National

Multiple States: \_\_\_\_\_

-Does your company require bonding to bid on Contracts?  Yes  No

-If yes, please provide the bonding level type, value must be in whole dollars:

a. Construction Bonding Level, Per Contract (dollars) \_\_\_\_\_

b. Construction Bonding Level, Aggregate (dollars) \_\_\_\_\_

c. Service Bonding Level, Per Contract (dollars) \_\_\_\_\_

d. Service Bonding Level, Aggregate (dollars) \_\_\_\_\_

## FAR RESPONSES (#s correspond with registration questions)

1. Who are the person(s) within your company responsible for determining prices offered in bids/proposals (names and titles): \_\_\_\_\_

---

2. Does your company have other plants/facilities at different addresses routinely used to perform on contracts?  Yes  No

-If yes, please provide the following: Place of Performance (Address) of the Other Plants/Facilities, Name(s) of Owner and Operator of Plant/Facilities, Address(es) of Owner and Operator of Plant/Facilities (Street, Address, City, County, State, Zip Code):

---

---

3. Reserved.

4. For products designated by the Environmental Protection Agency and provided by your company, does the percentage of recovered material content meet the applicable EPA guidelines?  Yes  No

Vendor will provide information with specific offers to the Government.

## United States Business Registration SAM Worksheets (10 pgs.)

---

**5.** Is your company a small business concern that wishes to be considered for status as a labor surplus area (LSA) concern? (FAR 52.219-2)  Yes  No

**6.** Is your company owned or controlled by a common parent that files its Federal Income Tax returns on a consolidated basis? (FAR 52.204-3, FAR 52.212-3)

Yes  No

- If yes, please provide legal business name and EIN # of common parent:
- 

**7.** Are any of your company, or its principals, currently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal Agency? (FAR 52.209-5, FAR 52.212-3)  Yes  No

**8.** In the past 3 years, has your company, or any of its principals, been convicted or had a civil judgment rendered against it for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, violating Federal criminal tax laws, or receiving stolen property? (FAR 52.209-5, FAR 52.212-3)

Yes  No

-In the past 3 years, has your company been notified of any delinquent Federal Taxes in an amount that exceeds \$3,500 for which liability remains unsatisfied? (FAR 52.209-5, FAR 52.212-3)  Yes  No

**9.** Is your company, or any of its principals, presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in Question 8? (FAR 52.209-5, FAR 52.212-3)  Yes  No

**10.** Within the past 3 years, has your company been terminated for cause (default)? (FAR 52.209-5, FAR 52.212-3)  Yes  No

**11.** Please provide the name and unique entity identifier of each party participating in the HUBZone Joint Venture. (FAR 52.219-1, FAR 52.212-3)  None

# United States Business Registration SAM Worksheets (10 pgs.)

---

Name and UEI: \_\_\_\_\_

12. Reserved.

13. Reserved.

14. Reserved.

15. Reserved.

16. Reserved.

17. Does your company provide any data to the Government that qualifies as limited rights data or restricted computer software? (FAR 52.227-15) \_\_\_\_\_ Yes \_\_\_\_\_ No  
\_\_\_\_\_ Vendor will provide information with specific offers to the Government

18. Reserved.

19. Are you a Small Disadvantaged Business? \_\_\_\_\_ Yes \_\_\_\_\_ No

*Small disadvantaged business concern*, consistent with 13 CFR 124.1002, means a small business concern under the size standard applicable to the acquisition, that

(1) Is at least 51 percent unconditionally and directly owned (as defined at 13 CFR 124.105) by -

(i) One or more socially disadvantaged (as defined at 13 CFR 124.103) and economically disadvantaged (as defined at 13 CFR 124.104) individuals who are citizens of the United States; and

(ii) Each individual claiming economic disadvantage has a net worth not exceeding \$750,000 after taking into account the applicable exclusions set forth at 13 CFR 124.104(c)(2); and

(2) The management and daily business operations of which are controlled (as defined at 13 CFR 124.106) by individuals who meet the criteria in paragraphs (1)(i) and (ii) of this definition.

20. Reserved.

21. Does your company deliver any end products (from the corresponding country of origin) that are listed on the List of Products Requiring Federal Contractor Certification as to Forced or Indentured Child Labor under Executive Order No. 13126? (FAR 52.222-18, FAR 52.212-3) \_\_\_\_\_ Yes \_\_\_\_\_ No

-If yes, has your company based on a good faith effort to determine whether forced or indentured child labor was used to mine, produce, or manufacture any such end product, determined that it is not aware of any such use of child labor. (FAR 52.222-18, FAR 52.212-3) \_\_\_\_\_ Yes

22. Has your company held previous contracts/subcontracts subject to Federal Acquisition Regulation (FAR) 52.222-26 (Equal Opportunity)? (FAR 52.222-22, FAR 52.212-3) \_\_\_\_\_ Yes \_\_\_\_\_ No

# United States Business Registration SAM Worksheets (10 pgs.)

---

**23.** Are any end products delivered to the Government by your company foreign (nondomestic) end products? (FAR 52.212-3, FAR 52.225-2, FAR 52.225-4, FAR 52.225-6, DFARS 252.225-7000, DFARS 252.225-7020, DFARS 252.225-7035)

Yes  No

Vendor will provide information with specific offers to the Govt.

**24.** Has your company filed all required Equal Employment Opportunity compliance reports? (FAR 52.222-22, FAR 52.212-3)  Yes  No

**25.** Please choose one of the following statements that applies to your company

(FAR 52.222-25, FAR 52.212-3):

My company has developed and has on file affirmative action programs required by Secretary of Labor regulations.

My company does not have developed and does not have on file affirmative action programs required by Secretary of Labor regulations.

My company has not had previous contracts subject to written affirmative action programs requirements from Secretary of Labor regulations.

**26.** Does your company provide maintenance, calibration, and/or repair of information technology, scientific and medical and/or office and business equipment?

(FAR 52.212-3, FAR 52.222-48)  Yes  No

Vendor will provide information with specific offers to the Govt.

-If yes, please answer the following questions: Are the items of equipment serviced by your company commercial items which are used regularly for other than Government purposes, and are sold or traded by UNITED STATES BUSINESS REGISTRATION INC in substantial quantities to the general public in the course of normal business operations? (FAR 52.212-3, FAR 52.222-48)  Yes

No

-Are the services furnished at prices which are, or are based on, established catalog or market prices? (FAR 52.212-3, FAR 52.222-48)

Yes  No

## United States Business Registration SAM Worksheets (10 pgs.)

---

-Does your company utilize the same compensation (wage and fringe benefits) plan for all service employees performing work under Government contracts as your company uses for equivalent employees servicing the same equipment of commercial customers. (FAR 52.222-48)

Yes  No

**27.** Does your company provide services as described in FAR 22.1003-4(d)(1)? (FAR 52.212-3, FAR 52.222-52)  Yes  No

Vendor will provide information with specific offers to the Govt.

**28.** Reserved.

**29.** Is your company an inverted domestic corporation? (FAR 52.209-2, FAR 52.212-3)

Yes  No

**30.** Is your company a subsidiary of an inverted domestic corporation? (FAR 52.209-2, FAR 52.212-3)  Yes  No

**31.** Reserved.

**32.** Does your entity have any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability? (FAR 52.209-11)  Yes  No

**33.** Has your entity been convicted of a felony criminal violation under a Federal law within the preceding 24 months? (FAR 52.209-11)  Yes  No

**34.** Did your company either receive \$7.5 million or more in Federal contract awards during the prior Federal fiscal year requiring it to represent whether it does or does not publicly disclose greenhouse gas emissions and a quantitative reduction goal, or receive less than \$7.5 million in Federal contract awards during the prior Federal fiscal year but still want to represent whether it does or does not publicly disclose greenhouse gas emissions and a quantitative reduction goal? (FAR 52.223-22)  Yes  No



# United States Business Registration SAM Worksheets (10 pgs.)

---

**35.** Does your company provide covered telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument? (FAR 52.204.26, FAR 52.212-3, DFARS 252.204-7016) \_\_\_\_ Yes \_\_\_\_ No

-Does your company use covered telecommunications equipment or services, or any equipment, system, or service that uses covered telecommunications equipment or services? \_\_\_\_ Yes \_\_\_\_ No

**36.** Reserved.

**37.** Does your company wish to bid on, or currently hold any DoD-issued or DoD-funded contracts? \_\_\_\_ Yes \_\_\_\_ No

-Does your company wish to apply for or currently receive funds from a Federal financial assistance project or program? \_\_\_\_ Yes \_\_\_\_ No

## ACCOUNTS RECEIVABLE POC

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Title: \_\_\_\_\_

## ELECTRONIC BUSINESS POC

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

## ALTERNATE ELECTRONIC BUSINESS POC (Optional)

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

# United States Business Registration SAM Worksheets (10 pgs.)

---

## GOVERNMENT BUSINESS POC

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

## ALTERNATE GOVERNMENT BUSINESS POC (Optional)

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

**We may need to gather additional information in order to complete and submit your SAM Registration. Please provide the best number to reach you at, if different from page one of the worksheet. Phone: \_\_\_\_\_**

**United States Business Registration Inc. requires an officer of the company to sign with the submittal of this information.**

“I attest that the above written information is true to the best of my knowledge, and therefore legally binding.”

**Print Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

